

To be issued on Contractor Letterhead

[Date]

Mr. Eric van Soeren  
Trustee  
BC Forestry Revitalization Trust  
730 Walker's Hook Road  
Salt Spring Island, British Columbia  
V8K 1N5

Dear Mr. van Soeren:

Re: Subcontract between [Contractor] and [Subcontractor]

This is to advise you that we hereby authorize the payment of [Subcontractor mitigation amount] from the BC Forestry Revitalization Trust to [Subcontractor].

We are in receipt of their release and settlement agreement dated [date agreement executed] which we have attached for your records.

If you have any questions on this matter, please do not hesitate to contact me.

Yours truly,

[Contractor]

Attachment